



APPLICATION FOR COMMERCIAL/INDUSTRIAL OCCUPANCY

INSPECTION & PERMIT

Applicant's Name/Title _____

Address _____

City, State, Zip Code _____

Phone Number _____

Business Owner's Name _____

Address _____

City, State, Zip Code _____

Phone Number _____

Name of Business _____

Prospective Address of Business _____

Business Phone _____

Requested Date & Time of Inspection _____

Inspector's Hours are M, T, TH, F 12:30pm to 4:30pm

NOTICE: This application must be filled out completely. Any omission or lack of information will result in a delay until the form has been successfully completed. It is also suggested the Owners/Sellers or Renter/Buyer be present at the time of the initial inspection.

Please answer the following questions as detailed as possible. Add additional pages if necessary.

Is this a new business? _____

If no, give previous address: _____

City, State, Zip Code _____

Will this business be a merchant, warehouse, or manufacturer? _____

Short description of business _____

Expected hours of operation _____

Number of employees _____ Will any vehicles be used? _____

If yes, what types and how many? _____

Anticipated parking needs: _____

Will you be received deliveries? _____ If yes, how often? _____

Will you be working with hazardous materials? _____ If yes, please explain in detail:

Are there any special conditions involved in occupying building(s)? (Extra parking spaces needed, additional electrical outlets or wiring, remodeling of interior or exterior, loud noises, etc.) Please be specific. _____

Any additional information? _____

EMERGENCY CONTACT INFORMATION

Name _____

Phone Number _____

Comments

NOTE: Occupancy is not permitted prior to acquisition of occupancy permit. Premature occupancy may result in fines imposed upon owner/seller and renter/buyer.

I, _____, do hereby confirm all information provided on this application for an occupancy permit is true to my knowledge to conduct business in the City of Vinita Park, St. Louis County, Missouri. Permission is hereby granted for a background investigation by the Vinita Park Police Department.

Name of Applicant

Signature of Applicant

Upon approval and issuance of occupancy permit, the City Collector will issue business license application.

Building Commissioner

City of Vinita Park

Date Received _____ Zoning Classification _____